

Minutes

Finance and Audit Committee
Central Iowa Water Works
July 10, 2025
West Des Moines Water Works Plant Conference Room
8:00 a.m.

Present:

Scott Brennan (WDMWW), Susan Huppert (DMWW), John McCune (Urbandale Water Utility), George Meinecke (Norwalk), Tom Cope (Johnston)

Christina Murphy (WDMWW), Matt Probasco (WDMWW), Matt Stoffel (PFM), Tami Madsen (CIWW), Dustin Delvaux (CIWW)

Item 1: Call to Order

Chair Scott Brennan called the meeting to order at 8:02 a.m.

Item 2: Roll Call

Item 3: Approve Minutes for May 22, 2025 – Approval

Susan Huppert moved to approve the minutes for the May 22, 2025, CIWW Finance and Audit Committee meeting; Seconded by Tom Cope. The motion was adopted by unanimous voice vote.

Item 4: Approve Minutes for June 13, 2025 – Approval

Tom Cope moved to approve the minutes for the June 13, 2025, CIWW Finance and Audit Committee meeting; Seconded by George Meinecke. The motion was adopted by unanimous voice vote.

Item 5: 2026 Budget Update

Matt Stoffel provided an overview of how he typically plans budgets. There should be very few, if any, changes to first- and second-year projections with changes coming in the 3–5-year range. The joint capital and operations and maintenance costs will be affordable for all member agencies with the expansion costs putting pressure on rates in that 3–5-year range. The cities will also have their own plans for building additional capacity. There have also been discussions between Matt and the cities regarding capacity numbers and the cost to their municipalities.

Item 6: June Revenue and Usage Summary – Information

Matt Stoffel stated that the lawn water ban will reduce revenue. When setting rates for 2025 he looked at both the high and low years and made a conservative estimate. Cash reserves increased by \$1.8M because it was already built into existing rates. The filling of ASRs early in the year created record usage for the early months of 2025. Reducing expenses, delaying projects, or applying SRF to some projects could help offset any potential loss of revenue.

Item 7: Other Business

Reallocation Request

DMWW has recommended that a study be conducted to understand options to expand the nitrate removal facility. There are available funds of \$1.2M to reallocate from a 2025 project to the 2027 Nitrate Removal Facility Expansion Project.

Tom Cope moved to make a recommendation to the board to reallocate the funds, John McCune seconded. Motion passed by voice vote.

Eide Bailly Audit

Eide Bailly provided a quote to extend their contract two years with optional two years after that. Both Amy Kahler and Tami Madsen reviewed the quote and found it to be reasonable. There are still a few questions but if they get answered, this will be brought before the Board of Trustees in July; otherwise it will be on the August Board of Trustees agenda.

Hickman Road Feeder Main

This project will be managed by DMWW, but the SRF debt will belong to CIWW.

Wixted

CIWW has engaged WIXTED to assist with our media outreaches and press releases. The invoices are still within Tami's spending authority but might exceed going forward.

The Finance & Audit Committee voiced their support of continuing the relationship with Wixted.

Adjournment

Chair Brennan adjourned the meeting at 9:03 a.m.