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Minutes

Board of Trustees
Central Iowa Water Works
August 27, 2025
Mid-American Energy Rec Plex, Community Room A
3:00 p.m.

Item 1: Chair Jody Smith called the meeting to order at 3:00 p.m.

Item 2: Roll Call

<u>Trustees in Attendance</u>
Mike Schrock, Ankeny
John Edwards, Clive
Diane Munns, Des Moines Water Works
Susan Huppert, Des Moines Water Works
Alex Pfaltzgraff, Grimes*
Tom Cope, Johnston
George Meinecke, Norwalk
Chelsea Huisman, Polk City
John McCune, Urbandale Water Utility
Carol Butler Freeman, Warren Water District
Courtney Clarke, Waukee
Jody Smith, West Des Moines Water Works
Dan Lovett, Xenia

<u>Others Present</u>
Peter De Kock, Clive
Amy Kahler, Des Moines Water Works
Ted Corrigan, Des Moines Water Works
Neil Weiss, Urbandale Water Utility
Scott Brennan, West Des Moines Water Works
Royce Hammitt, Xenia
Tami Madsen, Central Iowa Water Works
Dustin Delvaux, Central Iowa Water Works
Jamie Buelt, En Q Strategies
Dustin Schultz, AE2S

Shawn Gaddie, AE2S
Matt Stoffel, PFM
Kyle Danley, Des Moines Water Works
Melissa Walker, Des Moines Water Works
Susie Carpenter, Black & Veatch
Michael Heckle, KCCI*
Christina Murphy, West Des Moines Water Works*
Lindsey Wanderscheid, Des Moines Water Works*
Lyle Hammes, West Des Moines Water Works*

*Attended remotely

Item 3: Approving Agenda, as presented or amended.

John Edwards moved to approve the agenda as presented; John McCune seconded. The motion was adopted by unanimous voice vote.

Item 4: Public Comment (Please state name, address, and limit comments to five minutes)

There were no public comments.

Item 5: Public Hearings and Related Resolutions

A. Courtney Clarke moved to set 3:00 p.m. on Wednesday, September 24, 2025, at the MidAmerican Energy Rec Plex, Community Room A for a Hearing on the Disposal of an Interest in Real Property to MidAmerican Energy Company for an Electric Easement; Chelsea Huisman seconded. Approved by unanimous voice vote.

Item 6: Consent Agenda (Note: These are routine items and will be enacted with one vote without separate discussion unless someone, Board or Public, requests an item to be removed and considered separately)

John Edwards moved to approve the following consent agenda; seconded by Tom Cope. The motion to approve all such consent agenda items was adopted by unanimous voice vote.

A. Motion – Approve the Minutes from July 23, 2025, CIWW Board Meeting as published, subject to correction, as recommended by the Board Clerk
B. Motion – Receive and File Final Minutes from June 24, 2025, Technical Committee Meeting
C. Motion – Receive and File Final Minutes from June 25, 2025, Technical Committee Meeting
D. Motion – Receive and File Final Minutes from June 26, 2025, Technical Committee Meeting
E. Motion – Receive and File Final Minutes from July 7, 2025, Technical Committee Meeting

F. Motion – Receive and File Final Minutes from July 9, 2025, Technical Committee Meeting
G. Motion – Receive and File Final Minutes from July 18, 2025, Technical Committee Meeting
H. Motion – Receive and File Final Minutes from July 29, 2025, Technical Committee Meeting
I. Motion – Receive and File Final Minutes from August 6, 2025, Technical Committee Meeting
J. Motion – Receive Draft Minutes from August 13, 2025, Technical Committee Meeting
K. Motion – Receive and File Final Minutes from July 10, 2025, Finance and Audit Meeting
L. Motion – Receive and File Final Minutes from August 4, 2025, Executive Committee Meeting
M. Motion – Receive and File July Financial Summary and Approve July Expenditures
N. Motion – Receive and File CIWW July 2025 Revenue and Usage Summary
O. Motion – Receive and File Project Update and Capital Expenditure Reimbursement Report

Item 7: Board Action Items

A. Courtney Clarke moved to approve the Authorization to Solicit Bids for Procurement of Membrane Filtration (MF), Ultrafiltration (UF), and Reverse Osmosis (RO) Equipment for the Saylorville Water Treatment Plant (SWTP) 10 MGD Expansion; seconded by Mike Schrock. The motion was adopted by unanimous voice vote.
B. Tom Cope moved to Award the Grimes Plant Expansion Engineering Design Services to Black & Veatch contingent on successful negotiation of scope and fee; seconded by John McCune. The motion was adopted by unanimous voice vote.

Item 8: Information Items

A. Executive Director Comments

Amy Kahler presented an update and information on source water quality.

Tami Madsen reported to the board that a survey was emailed out to stakeholders as the initial step in gaining feedback concerning the implementation of the Water Shortage Plan. The after-action review process allows Central Iowa Water Works to enhance the implementation and management of potential similar future events by gaining various perspectives.

Following presentation by Tami Madsen, Mike Schrock moved to receive and file the report of satisfactory cure of default; seconded by Courtney Clarke. The motion was adopted by unanimous voice vote.

Tami Madsen advised the board that recent Iowa legislation passed requiring newly elected officials or reelected officials to complete training over open record request laws. She will send the information to the trustees for their review.

Tami Madsen advised the board that Des Moines Water Works (DMWW) has completed the calculations for Schedule IV-11 from the 28E. This was cash collected through water rates for capital projects that were incomplete as of January 1, 2025. These projects have been transferred to CIWW's CIP. DMWW remitted a $5,000,000 payment to CIWW in early 2025; the remaining $7,333,226 will be transferred to CIWW in September.

Tami Madsen informed the board that they have received initial capacity requests for the upcoming expansions from all the member agencies. There is currently about 15 MGD of availability through these expansions but the minimum requested capacity is around 19-20 MGD. CIWW has asked for additional information from each of the member agencies to better understand what data they are using in calculating their future water demands.

B. Contract Operator Updates

Amy Kahler advised that DMWW has seen a slight uptick in usage, but it is still relatively low for summer. All water sources currently have nitrate levels below 10 mg/L.

Christina Murphy advised West Des Moines Water Works has also seen a slight uptick in demand. They have also received their first disbursement from the 3M PFAs settlement.

C. Board Committee Reports

1. Executive Committee

a. Susan Huppert made a motion Authorizing Executive Committee to select and engage a firm to provide legislative support to Central Iowa Water Works; seconded by John Edwards. The motion was adopted by unanimous voice vote.

Jody Smith reported that the executive committee discussed the need for the trustees and alternates to meet and consider communications strategies and priorities from a regional perspective. This would provide an opportunity for all twelve member agencies to provide feedback and allow CIWW to create a unified communications plan.

Courtney Clarke made a motion to Convene Trustees and Alternates to discuss communications strategies and priorities for Executive Committee to prepare a draft communications plan for subsequent presentation to the Board of Trustees; seconded by Tom Cope. The motion was adopted by unanimous voice vote.

Chelsea Huisman exited the meeting at 3:51 p.m.

2. Technical Committee

Kyle Danley reported on the highlights of the Technical Committee meetings that have occurred since the last board meeting.

3. Finance and Audit Committee

Matt Stoffel provided a brief update of the 2026 Budget to the board. He emphasized that CIWW and the producing entities were able to keep their operating budgets under the amount budgeted for year 2, which means the rates should remain relatively stable. He advised that the rates in years 5-10 could be higher than originally predicted depending on the amount of debt CIWW takes on in 2025 and 2026.

George Meinecke advised the board that the current treasurer role is being filled in the interim by Amy Kahler of DMWW. The Finance and Audit Committee, alongside the Executive Committee, would like to offer the opportunity for all agencies to consider if this role would be a good fit for their staff. Amy has stated she is willing to continue serving in that role if that is what the board would like. This topic will be revisited at the September CIWW Board of Trustees after all the member agencies have had the chance to consider the opportunity.

George Meinecke stated that the Finance & Audit Committee has a recommendation to create a blended rate price for the West Plant and Grimes Expansions. With these two expansions being developed and built so closely together and at different prices, to maintain equality amongst the member agencies, it makes the most sense to average the costs of both expansions and create one blended rate.

Courtney Clarke made a motion to approve the Finance & Audit Committee recommendation to use a blended rate pricing for the West Plant and Grimes Expansions; seconded by Susan Huppert. The motion was adopted by unanimous voice vote.

4. Water Usage Best Practices Committee

   Diane Munns reported that the Water Usage Best Practices Committee has met with an irrigation company, PhD Professors from Iowa State, and is working to meet with a large property management company to learn more about turf and irrigation practices. The committee is pursuing a grant opportunity provided by Google which can be for amounts between $250k and $3 million.

Item 9: Other Business

Tami Madsen advised the board that CIWW has moved to their new address. Several committee meetings have moved locations to the new space and there is opportunity for the board meeting to be moved as well.

Tami Madsen presented a draft handout she has been working on with AE2S that shows CIWW's assets as well as a timeline of water infrastructure investments beginning in 1992 and going through the present and into 2045 with the planned additions.

Adjournment

Chair Smith adjourned the meeting at 4:25 p.m.

Upcoming CIWW Activities			
Date	Time	Location	Meeting
September 10, 2025	1:00 p.m.	DMWW Board Room	Technical Committee
September 15, 2025	2:30 p.m.	Central Iowa Water Works	Executive Committee

September 18, 2025	8:00 a.m.	Central Iowa Water Works	Finance & Audit Committee
September 24, 2025	3:00 p.m.	Mid-American Rec Plex Community Room A	Board of Trustees