CENTRAL IOWA WATER WORKS

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Minutes

Board of Trustees
Central Iowa Water Works
July 23, 2025
Mid-American Energy RecPlex - E-Sports Room
3:00 p.m.

Item 1: Chair Jody Smith called the meeting to order at 3:03 p.m.

Item 2: Roll Call

Trustees in Attendance
Mike Schrock, Ankeny
John Edwards, Clive
Diane Munns, Des Moines Water Works*
Susan Huppert, Des Moines Water Works
Tom Cope, Johnston
Jake Anderson, Grimes
George Meinecke, Norwalk
Jeff Walters, Polk City*
John McCune, Urbandale Water Utility
Carol Butler Freeman, Warren Water District*
Courtney Clarke, Waukee
Jody Smith, West Des Moines Water Works
Dan Lovett, Xenia

Others Present
Royce Hammitt, Xenia
Dustin Delvaux, Central Iowa Water Works
Matt Stoffel, PFM
Tami Madsen, Central Iowa Water Works
Melissa Walker, Des Moines Water Works
Kyle Danley, Des Moines Water Works
Ted Corrigan, Des Moines Water Works
Jamie Buelt, En Q Strategies
Neil Weiss, Urbandale Water Utility
Neal Westin, Nyemaster Goode

Lyle Hammes, West Des Moines Water Works*
Mike Pogge-Weaver, Johnston*
Michael Heckle, KCCI*
Dustin Schultz, AE2S*
Amy Kahler, Des Moines Water Works
Pete De Kock, Clive
Suzanne Behnke, KCCI
Olivia Kato, Nyemaster Goode

*Attended remotely

Item 3: Approving Agenda, as presented or amended.

John Edwards moved to approve the agenda as presented; John McCune seconded. The motion was adopted by unanimous voice vote.

Item 4: Public Comment (Please state name, address, and limit comments to five minutes)

Jody Smith read a public comment given by resident Brian Wenell (26085 270th Place, Dallas Center) related to appreciation of Central Iowa Water Works and their work towards a solution enabling the sod industry to return to work.

Item 5: Consent Agenda (Note: These are routine items and will be enacted with one vote without separate discussion unless someone, Board or Public, requests an item to be removed and considered separately)

John Edwards moved to approve the following consent agenda; seconded by Courtney Clarke. The motion to approve all such consent agenda items was adopted by unanimous voice vote.

A. Motion – Approve the Minutes from June 25, 2025, CIWW Board Meeting as published, subject to correction, as recommended by the Board Clerk.
B. Motion – Approve the Minutes from June 30, 2025, CIWW Special Board Meeting as published, subject to correction, as recommended by the Board Clerk.
C. Motion – Receive and File Final Minutes from May 30, 2025, Technical Committee Meeting
D. Motion – Receive and File Final Minutes from June 10, 2025, Technical Committee Meeting
E. Motion – Receive and File Final Minutes from June 11, 2025, Technical Committee Meeting
F. Motion – Receive and File Final Minutes from June 12, 2025, Technical Committee Meeting
G. Motion – Receive and File Final Minutes from second June 12, 2025, Technical Committee Meeting
H. Motion – Receive and File Final Minutes from June 13, 2025, Technical Committee Meeting

I. Motion – Receive and File Final Minutes from June 18, 2025, Technical Committee Meeting
J. Motion – Receive Draft Minutes from June 24, 2025, Technical Committee Meeting
K. Motion – Receive Draft Minutes from June 25, 2025, Technical Committee Meeting
L. Motion – Receive Draft Minutes from June 26, 2025, Technical Committee Meeting
M. Motion – Receive Draft Minutes from July 7, 2025, Technical Committee Meeting
N. Motion – Receive Draft Minutes from July 9, 2025, Technical Committee Meeting
O. Motion – Receive and File Final Minutes from May 22, 2025, Finance and Audit Committee Meeting
P. Motion – Receive and File Final Minutes from June 13, 2025, Finance and Audit Committee Meeting
Q. Motion – Receive and File June Financial Summary and Approve June Expenditures
R. Motion – Receive and File CIWW June 2025 Revenue and Usage Summary
S. Motion – Receive and File Project Update and Capital Expenditure Reimbursement Report

Item 6: Board Action Items

A. Tom Cope moved to approve the Authorization to Solicit Bids for Central Iowa Water Works (CIWW) Saylorville Water Treatment Plant (SWTP) Hickman Road Feeder Main and Establish the Date of the Public Hearing as the Date of the September 2025 Board Meeting; seconded by Courtney Clarke. The motion was adopted by unanimous voice vote.

   Carol Butler Freeman entered the meeting in person at 3:12 p.m.

B. John McCune moved to Approve Reallocation of $1.2M from the 2025 CIP Des Moines River Well Field project to the Fleur Drive Nitrate Removal Facility Expansion project; seconded by Courtney Clarke. The motion was adopted by unanimous voice vote.
C. George Meinecke moved to Authorize the Executive Director to accept the price quote extending the Eide Bailly agreement for auditing services through December 31, 2026, with an option for an additional two years; Susan Huppert seconded. The motion was adopted by unanimous voice vote.
D. Mike Schrock moved to approve a resolution – Adopt Employee Handbook; seconded by John McCune. The motion was passed by unanimous voice vote.

Item 7: Information Items

A. Executive Director Comments

   Tami Madsen thanked the member agencies, all of their staff members, individuals, and businesses for working with CIWW to continue the mission of providing drinking water that meets all federal safety standards. The feedback provided from everyone allowed for the organization to make the best decisions in the moment and prepare better for any future situations that could arise.

Tami Madsen provided a media update. CIWW updates social media daily on the source water and sends a daily email out to over 200 recipients including council members and city administrators or managers. Press releases, media availability, and continued work with Wixted have also been ongoing.

Tami Madsen suggested to the board that the Executive Committee work out how to approach government relations and bring their suggestion back to the Board of Trustees. Board members supported this suggestion.

Tami Madsen has several future engagements set up including three interviews, a field day at the Beaver Creek Watershed to view their recent projects, invitations to present at four meetings, attending a congressional reception, and meetings with different community leaders.

Tami Madsen concluded her update with a presentation over nitrate concentrations in 2025 compared to other years and how this year differed from previous ones.

B. Contract Operator Updates

Amy Kahler provided an update for Des Moines Water Works. The restrictions for residential lawn watering were reduced the day before so there is no data yet on the impact which will be further impacted by upcoming weather forecasts of rain. Demand over the past week has been consistent. Source water nitrate concentrations continue to fluctuate but not as wildly and are maintaining an overall downward trend. They are also testing for microcystins which result from algal blooms and have found that the treatment processes handle them well, so they are not presently a concern.

Christina Murphy provided an update for West Des Moines Water Works. She advised that they are no longer pushing A.C. Ward water into an additional zone, one of the relief levers they pulled to help with overall CIWW water demand. Test well drilling for alluvial wells have not presented the results they had expected and so they will need to reevaluate and determine the right strategy going forward.

Grimes and Polk City did not have updates.

C. Board Committee Reports

-Executive Committee

Jody Smith reported to the board the highlights of the Executive Committee meeting.

Susan Huppert moved to deny the request by City of Grimes for temporary waiver from Water Shortage Plan, declaration of default by the City of Grimes under Article XXIII of the CIWW 28E Agreement due to noncompliance with Water Shortage Plan, and instruction to CIWW Executive Director to send to City of Grimes a demand for cure resulting from Water Shortage Plan noncompliance; seconded by Courtney Clarke. The motion passed by voice vote with 12 in favor and Jake Anderson of Grimes abstaining.

-Technical Committee

Kyle Danley reported to the board the highlights of the Technical Committee meetings that have occurred since the last board meeting.

-Finance and Audit Committee

George Meinecke and Matt Stoffel reported to the board the highlights of the Finance and Audit Committee meeting.

-Water Usage Best Practices Committee

Diane Munns informed the board that there are two meetings coming up next month to educate the committee on lawn irrigation and lawn maintenance.

Item 8: Other Business

Tami Madsen and Kyle Danley discussed Flume, a technology that can be attached to a water monitor and measure how much water is being used and where it is being used.

Jody Smith has had preliminary discussions with Tami Madsen and Wixted to author a "letter to the editor" in appreciation of Central Iowans for their observance of Stage III of the Water Shortage Plan.

Diane Munns left the meeting at 4:07 p.m.

Item 9: Closed Session

John McCune moved to enter closed Session – Purpose of the closed session is to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property, as permitted by Iowa Code Section 21.5(1)(j); seconded by George Meinecke. Approved by unanimous roll call vote.

The Trustees entered closed session at 4:09 p.m.

By unanimous roll call vote the Trustees exited the closed session at 4:25 p.m. No action was taken during the closed session.

Jody Smith introduced a video provided by AWWA.

Adjournment

Chair Smith Adjourned the meeting at 4:32 p.m.

Upcoming CIWW Activities			
Date	Time	Location	Meeting
August 13, 2025	1:00 p.m.	DMWW Board Room	Technical Committee
August 18, 2025	2:30 p.m.	Virtual	Executive Committee
August 21, 2025	8:00 a.m.	Central Iowa Water Works	Finance & Audit Committee

August 27, 2025	3:00 p.m.	Mid-American Rec Plex Community Room A	Board of Trustees